

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids, The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday,

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item "Public Comment"

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Stephen	6:00	Action
2. Roll Call .1 Present: ST, JB, TL, CMK, DM .2 Absent: KD, PS .3 Guests: LN, SC, Plante Moran Reps	Stephen		Action
3. Approval of Agenda 1st- CM 2nd- DM All- Aye	Stephen		Action
4. Approval of Minutes 1st- CM 2nd- DM All- Aye	Stephen		Action
5. Public Comment (Please limit comments to 3-5 minutes) None		6:05	Comment
Reports from the Board			
6. Plante Moran Yearly Financial audit presentation <ul style="list-style-type: none"> - Audit went smoothly, no significant findings: unmodified, "clean" opinion - Discussion of state funding changes for next fiscal year - Fund balance went up by about \$80k to a total of just over \$1million. 	Plante Moran	6:15	Report

	- Variance in budget, given our size, is “pretty darn good” and considered “pretty effective budgeting”.			
7.	President’s Report - no updates	Stephen	6:15	Report
8.	Executive Committee Report No updates	Justine		Report
9.	Finance Committee Report No updates	Kevin		
10.	Secretary’s Report No updates	Travis		
11.	Ad Hoc Committee Reports- .1 Marketing/Advertising- Travis – no updates .2 Strategic Planning Committee- Phil – upcoming meeting .3 Reauthorization- NA .4 Evaluation/Leadership- Doug – Need another member to serve with Doug in order to be in compliance. Stephen for now. Will need to have a quick meeting to review Lisa’s goals. .5 Policy- Travis – no updates	All	6:25	Report
Reports to the Board				
12.	Executive Director’s Report Current Significant Issues: - The MDE Assurance and Verification Visit went very well. We are waiting for the final report and then there will be recommendations for us and for GRPS. - I gave remarks at the Thrive Educators event at the Public Museum on Thursday night. This resulted in a connection with Dan Quisenberry, the President of MAPSA (Michigan Association of Public School Academies). Planning to have a school visit and increase our involvement as desirable. Committee Updates: - Finance- Audit will be/has been presented tonight. - Facilities- Most work going on a “hold” until after Winter. - Evaluation- Time for us to meet- and to solidify my goals for this cycle. Specifically, I want to talk to the committee about priorities for my goals and the role of the strategic plan and technology. These goals need to be presented to the full Board after setting them with the committee.	Lisa	6:45	Report
Marketing and Tech-				

- The tech side of this committee is processing information about ADA compliance of our website, feedback from the ISD and what to do next.
- GRPS has shifted their timeline for Round 1 theme school apps again- it is Jan 6-Feb 14 this year. Reaching as many families as possible, especially in communities that have been traditionally hard for us to reach- I would love a marketing team meeting focused specifically on this, if possible
- We have shifted from big open houses for perspective families to twice a month more personalized/small group tours with Rachel, Jessie, and I- while school is in session so families can see our work in action

Safety committee (this is a parent/school based committee):

- Our EOP draft has received feedback from Allison Farole, Emergency Manager, we are making any necessary edits required by that. We are still waiting to hear back from GRPS and also need someone from the Police Dept to sign off, but we do now have a contact there to work with
- Then we will have the first committee meeting of the year to review the plan

Strategic Planning-

- The Strategic Planning Committee had a fruitful meeting last week
- The plan for right now is:**
 - ~~Lisa and Sarah draft an academic goal (with corresponding action steps and measures)~~
 - Submit full revised plan to the Committee for questions and review (this will be sent this week)
 - Committee will hold a meeting for any final questions/edits to submit to the board
 - Bring the plan to the full Board in November for discussion (Board will receive the draft on or before 11/4 to review before the meeting)
 - Vote on the final draft in December to kick off beginning implementation in January
 - Dawn and Libby help design and plan for implementation and goal tracking

Continuous Improvement Plan:

- Academic and SEL Cycle 1 Data Presentation
- Are there other data points that the Board may like to explore to best govern?
- Full state data is available at <https://www.mischooldata.org/>
- Doug asked about parent involvement in extra math support. Sarah agreed: there are resources available both from parents and in the community. Need to strategically think about the instructional side and how to bring additional people.

13.	Family Team Report (Quarterly)		Report
Business			
14.	Old Business (previously moved) .1 N/A	7:15	Action
15.	New Business .1 Fundraising committee discussion - Doug: wants to have a meeting regarding our plans and next steps to bring to the full board. Will forward notes from previous discussions to board for feedback. Want to align on plan and language for end-of-year fundraising letter. .2 Discussion on recruitment of new board members – Stephen: want to align on skills/experience we’re looking for so that we can send out a letter to potential applicants. HR has some up, but is very broad, would need to be more specific. Courtney: cast a wide net and create a weighted rubric to rank candidates as they come in and we review their resumes. Lisa: on staff level, quick resume review first, determine next steps, so as to not damage relationships. Stephen: have committee screen applicants, then have president meet with those that we are interested in to gauge next steps.		Discussion
Closing			
17.	Public Comment (Please limit comments to 3-5 minutes) N/A		Comment
17.	Adjourn	Stephen 7:41	Action

School Leadership:

Executive Director- Lisa Nuyens LN
Pedagogista- Sarah Cooper- SC

GRPS Liaison:

Matthew Beresford

GRCDC Board Members:

Executive Committee-
President- Stephen Tanner - ST

Vice President- Justine Burdette- JB

Treasurer- Kevin Davis- KD

Secretary- Travis LaFleur - TL

Members at Large:

Courtney Myers-Keaton- CMK

Philip Strom - PS

Douglas Meeks - DM