

The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids, The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

Grand Rapids Child Discovery Center

Board of Directors Meeting

Date: 6:00-7:30 pm, Monday, August 14th, 2023

Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503

Location: Grand Rapids Child Discovery Center

Publication: <http://grcdc.org/>

Agenda	Person	Time	Purpose
Opening			
1. Call to Order	Stephen	6:08	Action
2. Roll Call .1 Present: AG, ST, KD, AJ, TL, Lisa Nuyens (executive director) .2 Absent: PS, AS .3 Guests: Douglas Meeks, Justin Raddatz, Chris LaPorte, Amy Heckman, Maria Beversluis	Stephen		Action
3. Approval of Agenda 1st- AG 2nd- AJ All- aye	Stephen		Action
4. Approval of Minutes 1st- TL 2nd- KD All- aye	Stephen		Action
5. Public Comment (Please limit comments to 3-5 minutes) Justin - 2nd grade parent - starting this year. Would like to put his hat in for a board position. Comes from a family of educators. Moved to GR a few years ago. Looking for opportunities to be part of the school community.		6:08	Comment
Reports from the Board			
6. President's Report 5 more board applicants to interview Then the interview committee will give the whole board a recommendation on who they believe would best fit with what needs the board currently has. Will have to submit those names to the GRPS board for approval Hope to have 2 new board members by Oct. Board members schedule for table at Orientation - Anne J. - 4-5p Steven 5-6p	Stephen	6:10	Report

Amelia 6-7p				
7.	Executive Committee Report - Nothing to report	Anne		Report
8.	Finance Committee Report - Nothing to report	Kevin		
9.	Secretary's Report - Nothing to report	Amelia		
10.	Ad Hoc Committee Reports .1 Marketing/Advertising- Travis - Stephen and Travis met last Friday re website. At a point where they can start to review content. Will get the best version together and will work with Lisa on this. - Ongoing project .2 Strategic Planning Committee- Philip - Site visit of strategic planning firm will be Oct 3-5th. .3 Reauthorization- NA .4 Evaluation/Leadership- NA .5 Policy- Travis - Sent out updated policies on Friday. Any questions? No. - Information security - connecting with vendors to let them know about our data security policies they are subject to by partnering with us - Web accessibility - piggybacking on KSD approach. Travis to follow-up with Lisa on this. - 8400 academy safety - revisit threat assessment portion after upcoming training. This was removed for now so can approve as is - Staff acceptable use policy update - added some use around AI tools. Straightforward, appropriate, flexible. Since we do not have an IT department - possibly this can be an offshoot of the marketing committee. Recommends we approve policies as are. .6 Board Liaison- A Team (Travis), Facilities (Kevin) - new cement poured!! Less treacherous than the old brick was. Next plan is to replace the front doors after the safety assessment to see what is recommended. ESSR funds will be used.	All	6:12	Report
Reports to the Board				
11.	Executive Director's Report Current Significant Issues:	Lisa	6:16	Report

-We opened with teaching staff on August 7. This truly felt like a continuation. Our focus is on “alignment”.

- Today was Opening Day for the Full Staff (woot!) Focus on a strong Tier 1 SEL schoolwide
- A team led much of this day.
- Sarah, Maranda, Elly and I traveled to Indianapolis for our first Equity Strategic Planning session- right now we are analyzing data, setting goals, and gathering a context survey. Making sure the strategic planning firm also has this information and is in alignment. (we ask that all Board members take this survey- linked in the Resources column- it should take about 10-15 minutes)
- We have hired and happily welcome our new custodian, Shane Cooperwood, who started on July 31. Building has never been this clean. Experience in hospitals.
- We still are hiring for one full time para - Ms. Kelly moving to lunch aide role. Have an offer out for this position.
- Enrollment right now is at 285. We will likely still see some movement up and down for the next 3 weeks. Waitlists for all grades except 4th and 5th. Typically settles post Labor day.

All board members need to do:

https://www.surveymonkey.com/r/GR_CDC

Curriculum/Academics-

The math pilot has received final approval from the A Team and Teacher council!

SEL

The A Team implemented Tier 1 training today. Angie and Trevor have already begun meeting with teachers for students they supported last year, to help support smooth transitions and will spend the first 6 weeks supporting in Tier 2

-We had an opportunity thrive session last Tuesday for teachers only. Teachers took the Personal Wellness Inventory to help identify needs for coaching and we talked about the Continuum for Intentional Belonging (Awareness, Acknowledgement, Acceptance, Appreciation, Accommodation)

Committee Work:

Finance- audit kick off conversation tomorrow, have been doing a lot online for the past 2 weeks. Lisa does not expect any problems.

Facilities- The cement has been installed in the front of our building! Elevator (brand new mechanically) being worked on now - should be ready by Thursday.

Safety- Confirmed that we have until Sept 2024 to spend the safety grant money, so makes sense to wait on the Safety Needs Assessment to make decisions

Evaluation - Due date for this year's goals?

<https://drive.google.com/file/d/1PCHultgoKjmED-lVekDhku9OKfzpNyij/view?usp=sharing>

Update on Strategic Plan Implementation

-Dawn and Libby are beginning listening sessions virtually for all staff. Trying to talk to as many staff as possible.

-Dawn and Libby will be visiting in person October 3-5

- They will meet with the strategic committee board members in person while here. Will meet with others virtually later.

Next Steps:

- Determine who will be at the Board table for Orientation and plan for your table set up- might be good to also select at least 2 folks who will be willing to the the Expos this year- typically in Oct and January
- Decide on a plan for Public Comment Cards- would you like me to make a mock up?
- Begin planning Board retreat- super helpful article about [Board orientation for new members here](#)
- **NEW:** take the Equity Strat Plan Survey Linked in the Direct action section

12. Family Team Report (Quarterly)	Report
- No family team member to report.	

Business

13. Old Business (previously moved)	6:29	Action
.1 Oath of Office for new Fiscal year - ST, KD recited: I do solemnly swear (or affirm) that I will support the Constitution of the United States and the constitution of this state, and that I will faithfully discharge the duties of the office of Board of Directors for the Grand		

Rapids Child Discovery Center.

according to the best of my ability. -

.2 Annual Policy book legal items including adoption of
Regular Board meetings 2023-2024
Motion to approve all the policy updates for the fall term
1st - KD, 2nd - TL, All - aye.

14. New Business	Action
- none	
Closing	
15. Public Comment (Please limit comments to 3-5 minutes)	Comment
- Doug asked a question about the new math pilot - Lisa explained in 3-4th grade math block after full math lesson will be broken up into groups so 3 adults with math expertise will work with “just right groups” to help with math growth. Goal to get Tier 1 students (on grade level) to also grow at a greater rate (as Tier 2 and 3 students are).	
16. Adjourn	Abby 6:38 Action

School Leadership:

Executive Director- Lisa Nuyens Heyne-
LNH
Pedagogista- Sarah Cooper- SC

GRPS Liaison:

Matthew Beresford

GRCDC Board Members:

Executive Committee-

President- Abby Sutter- AS
Vice President- Anne Jbara- AJ
Treasurer- Kevin Davis- KD
Secretary- Amelia Grayson- AG

Members at Large:

Stephen Tanner- ST
Amber Fox- AF
Travis LaFluer- TL
Phili Strom- PS

