The Mission of the Grand Rapids Child Discovery Center is to continuously expand the potential of children, the experiences of educators and the involvement of parents within a diverse community of Grand Rapids, The Vision of the Grand Rapids Child Discovery Center is to base all decisions on the principles of Reggio Emilia incorporating current research on learning as well as developmentally appropriate practice.

**Grand Rapids Child Discovery Center**

**Board of Directors Meeting**

| Date: 6:00-7:30 pm, Monday November 13th, 2023 | Posting Address: 409 Lafayette Ave SE, Grand Rapids, MI 49503 |
| --- | --- |
| Location: Grand Rapids Child Discovery Center | Publication: http://grcdc.org/ |

| **Agenda** |   | Person |   | Time  |   | Purpose |   |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Opening |
| 1.  | Call to Order | Stephen |   | 6:07 |   | Action |   |
| 2.  | Roll Call.1 Present:PS, JB, AJ, ST, AG, AS, TL, CMK, KD, LN (Ex Dir).2 Absent:NA.3 Guests:Sarah C, Sana A | Stephen |   | 6:07 |   | Action |   |
| 3.  | Approval of Agenda1st- AJ 2nd- PS All- Yes | Stephen |   | 6:08 |   | Action |   |
| 4.  | Approval of Minutes1st- AS 2nd- KD All- Yes | Stephen |   | 6:08 |   | Action |   |
| 5.  | Public Comment (Please limit comments to 3-5 minutes) None |   |   | 6:08 |   | Comment |   |
| Reports from the Board |
|  6. | President’s Report- Financial document from GRPS shared with Board | Stephen |   | 6:09 |  | Report |   |
|  7. | Executive Committee Report- none | Anne |   | 6:09 |   | Report |   |
| 8. | Finance Committee Report- 403 B for staff- talking with Lisa and will follow up at later date | Kevin |  | 6:09 |  |  |  |
| 9. | Secretary’s Report- name plates for new members, new sign in sheet created for comments portion designation, CMK will do board intro on FB page for next meeting | Amelia |  | 6:11 |  |  |  |
| 10. | Ad Hoc Committee Reports.1 Marketing/Advertising- Travis- website updates, questions and updates being done, headshots needed for board members for website.2 Strategic Planning Committee- Philip- work groups, sub committees being discussed.3 Reauthorization- N/A.4 Evaluation/Leadership- Amelia- Will schedule meeting with LN, AG, AS for Dec.5 Policy- Travis- meeting coming up soon.6 Board Liaison- A Team (Travis- none,, Facilities (Kevin)- safety meeting coming up soon | All |  | 6:11 |  | Report |  |
| Reports to the Board |
| 11. | Executive Director’s Report**Current Significant Issues:*** Application for next year is open- we will have Open Houses on January 16 and March 12- board table at event- timing from 5-6:30
* -So far for applications, with just a FB ad we have: 24 for Kindergarten, 6 for 1st, 1 for 2nd, 2 for 3rd, 2 for 4th
* We held the information session for 5th graders and their families last Tuesday
* GRPS released restructuring plan- doesn’t look like it impacts the schools that our kids funnel into in 6th

**Update on Continuous Improvement Plan:** * We have decided to have a math, reading, SEL and staffing goal for our Equity Strategic Planning- we believe these goals will guide the creation of an action plan that complements the District Strategic plan, but is not redundant
* The Teacher Council, A Team, and eventually the full teaching staff worked together to try to solve the problem for this year of needing more time to work on our priorities- we have decided to break Teacher Council and A Team into two sub committees at this time: one each for math, reading and district processes and use our existing early release Tuesdays to meet
* Sarah and I will present updates of our Academic and SEL data for the fall.
* MATH-12% tier 3, 52% tier 2, 36% tier 1- should be pyramid so a bit off but consistent with national average
* 16% kids at mid/above grade level- last year- this year 18% mid/above grade level
* Greater percent in grades 3rd/4th in tier 3 need group- putting extra support in those grades
* Fed Econ status- higher percent of tier 3 in lower income homes
* 37 students in tier 3 MATH- break down of different subgroups represented in group- 7 special ed, 8 new GRCDC students- non K, 23 students of color
* Reading- 11% tier 3, 26% tier 2, 63% tier 1
* 58% last year mid/above and 63% this year at/above grade level
* 3/4th higher groups in tier 3 again- getting extra support
* 44 in tier 3 READING- 12 special ed, 21, students of color, , 6 new to GRCDC- non K
* SEL- 6%- tier 3, 14% tier 2, 80% tier 3
* 16 student- 12 are male, 8 children of color
* 4 goals in Math, reading, SEL and district Processes by March 2026
* Implementing suite 360 curriculum for tier 2/tier 3
* Tier 2- Angie/Trevor working 2x per week, Tier 3 3-4 times per week, A Team is focused on consistent tier 1 themes in every classroom

 **\*PDF of the slides the above data came from are also posted for the public to look at\*****Committee Work:****Finance**- No news this month, next month will be budget amendment**Facilities**- No updates this month- I have not heard anything back from MFB in a bit about traffic study- trying to contact the head of security to refresh relationship, part of safety planWe are considering some movement of spaces over winter break to see if we can get music a dedicated space**Evaluation**- We need to finalize my goals for the year- Amelia will set**Marketing and Tech**- No current updates from me- but I do have some needs- need to work through recruitment and strategy for community outreach- Travis will set meeting**Safety committee:** We have received the report from SEC and Rachel and I will be meeting with the consultant on 11/30. Overall, we have a lot of good practices and some very specific focus areas for improvement/strengthening. The path forward seems clear and we will have a meeting to review as soon as Rachel and I are able to meet with the consultant- meeting Dec 13th- will discuss grant suggestions**Strategic Planning**-Dawn and Libby have advised us to begin working with the strategic planning work group. We believe the size of this groups should be 8-10 people which includes parents and staff and is led by meDawn and Libby are planning to present a virtual update at the December Board meeting- will record and share to communityNote: Dawn had COVID after her visit and some family health emergencies- I have emailed with the team this past week and advised on times and days to hold the virtual listening sessions for parents of color.**Next Steps:*** Decide on Open House Attendance
* Decide on HOW to feature families or staff on the Board FB posts and in meetings (Justine?)
* Meeting dates and times for recruitment, eval, and strategic planning committees, please
 | Lisa |   | 6:14 |  | Report |   |
| 12. | Family Team Report (Quarterly) |  |  |  |  | Report |  |
| Business |
| 13. | Old Business (previously moved).1 N/A |  |  |  | 6:56 |  | Action |   |
| 14. | New Business.1 .1 Final approval of new board members Justine Burdette and Courtney Myers-Keaton1st- AS 2nd- KD All- YES.2 Swearing in of new Board Members- both recited Oath 6:58pm.3 Advancement of new board member to GRPS- Doug Meeks1st- AS 2nd- PS All- YES |  |  |  | 6:57 |  | Action |  |
| Closing |
| 15. | Public Comment (Please limit comments to 3-5 minutes)  |   |   |  |   | Comment |   |
| 16. | Adjourn | Abby |  | 7:30 |  | Action |  |

**School Leadership:**

Executive Director- Lisa Nuyens Heyne- LNH

Pedagogista- Sarah Cooper- SC

**GRPS Liaison:**

Matthew Beresford

**GRCDC Board Members:**

**Executive Committee-**

President- Stephen Tanner- ST

Vice President- Anne Jbara- AJ

Treasurer-Kevin Davis-KD

Secretary- Amelia Grayson- AG

**Members at Large:**

Abby Sutter- AS

Travis LaFluer- TL

Phili Strom- PS

Justine Burdette- JB

Courtney Myers-Keaton- CMK